

FUNTASTIC PARTY POLICIES

- **Payment & Cancellation**
 - A \$100 non-refundable/non-transferable deposit is owed at the time of booking.
 - The remaining balance is due by the day of the party.
 - Cancellations within 10 days of the party are still responsible for the balance due.
- **Party Room**
 - You may arrive 15 minutes prior to the start of the party to set up.
 - Acceptable decorations include balloon bouquet, tablecloths/other table décor, banners and decor that can be hung with suction cup hooks or painter's tape on the glass.
 - Use of scotch tape, packing tape, push pins, and other methods that can damage the walls and/or windows, and balloon arches hung on walls is **prohibited**.
 - We have thoughtfully scheduled parties to be after lunch time. Please limit food to dessert and/or a light snack to avoid upset tummies from all the action.
 - Funtastic staff will assist with the set up, serving food, gift exchange, and clean up.
- **Party Participants**
 - Parent/guardians must accept the online waiver for children to join the activities on the gym floor.
 - All parents who assist a child in the Tots area must have accepted the online waiver.
 - Late arrivals disrupt the party process, so please encourage all participants to be on time. The party end time will not be extended.
 - Socks must be worn on the gym floor.
 - Children ages 4 and up play in the main gym. If children aged 4-5 are unable to follow our safety policies, they will be moved to the Tots area with parent participation.
 - Children age 3 and under must play in the Tots area with parent participation.
 - At no time can a child under the age of 4 be on the main gym floor.
 - No food, drinks or gum are allowed on the gym floor.
 - No adults (anyone 18 or over) are allowed on the equipment or the main gym floor.
 - Children or adults who repeatedly break the safety rules will be asked to leave the gym floor for the safety of all.
 - There must not be more children present than the number agreed to and paid for, as we must adhere to the proper staff to child ratio for safety and insurance reasons.
- **Party Timeline**
 - **15 Minutes prior to start time 12:45:** Party family arrives to set up.
 - **First 5 Minutes 1:00-1:05:** Children are checked in.
 - **5 Minutes 1:05-1:10:** Coach explains safety rules, warm up and stretches, to party guests.
 - **20 Minutes 1:10-1:30:** Obstacle courses
 - **10 Minutes 1:30-1:40:** Age-appropriate game
 - **30 Minutes 1:40-2:10:** Food and gifts, only a light snack and/or desert is recommended
 - **10 Minutes 2:10-2:20:** Second age-appropriate game
 - **35 Minutes 2:20-2:55:** Explain safety rules/Free play
 - **5 Minutes before the party ends 2:55:** Children are called off the gym floor to put shoes on and gather their belongings.
 - **Party ends promptly at 3:00pm**
 - **3:00pm** Staff will begin the party room clean up.
 - The timeline cannot be changed as it is designed to ensure the event runs smoothly and begins/ends on time.

NO ALCOHOL/SMOKING ALLOWED ON THE PREMISES/IN THE PARKING LOT.